

Westfield Township Board of Trustees

Regular Meeting
May 15, 2017

Trustee Thombs called the meeting to order at 7:00 PM. Roll call: Likley- aye, Thombs- aye, Schmidt-absent.

Comments from the floor

None

Minutes to be approved

Approval held due to Trustee Schmidt's absence.

Zoning Report

- Zoning Commission meeting on May 17, 2017 cancelled per Mr. Doty's e-mail to Trustee Likley.
- Text changes sent to the MC Planning were received and will be placed on the agenda for a meeting will be held on June 7, 2017 @ 6:30 to review recommendation.
- Westfield Lakes LLC – Public meeting to be held 5/30/2017
- Westfield Lakes LLC- BZA Public hearing re: site plan review will be held 6/1/2017

Road Report

- Mosquito spraying being researched with various vendors.
 - Trustee Thombs in contact with MC Health Department regarding standing water in areas
 - Pellets availability to control mosquitoes – what's the impact to environment.
 - Fish can be released to eat the larvae
 - Recommend spraying after dark
- Mowing with township has begun.
- Bushes around hall have been removed and new one will be installed soon.
- Motor was leaking on flail mower– new one purchased.
- Dash board cluster on front-end loader will be replaced and reprogrammed to prevent to falling out of gear.
- Easement signed for Stuckey Road extension, County has received the paperwork
- County is storing Kennard Road slag in Township lot.
- Ordered 2 door closures for hall back door from Midland Hardware due to leakage.
- Once the ground dries out, equipment to be brought to cemetery to level it out.
- Evans to attend the Westfield Lakes meeting on 5/30/2017
- Chief Fletcher to look at plans for sufficient turnaround space within Westfield Lake for fire equipment.
- May need new signage in from of Township hall regarding firearms to adhere to new legislation.
- Township Hall mail box needs to be replaced.

Westfield Township Board of Trustees

Fire Station Report

- Trustee Thombs announced his decision to not seek re-election in November. Based on this decision another Trustee will need to head up the Fire Station Levy committee.
 - Trustee Likley's Full-time Employer has moved him to 2nd Shift so his evening time will be limited.
- Township needs to pay for the services of Rebecca Princehorn.
- August 9, 2017 is the next deadline for the getting the levy on November ballot.
- Suggestion for the next attempt at the levy.
 - Education regarding the misinformation
 - Village representation need – perhaps Co-chairing the committee.
- Village has the right of first refusal regarding the old fire station in purchasing the Township's share.

Old Business

- Solid Waste – Dennis Paul, new to the Prosecutor's Office, has called Trustee Likley to discuss the collaboration efforts. Township is holding off until the facility determines their policy choice.
- Cell Tower- No updates to the penalty for early release language from Mike Lyons
- Hall Rental- No further May rentals, 2 in June
- Hall being cleaned 6/21/2017
- ODOT letters were sent to Stakeholders stating no decisions have been made.
 - A voicemail was received in Township office regarding scheduling a Stakeholder meeting. F.O. to return follow-up call.
- Credit Card Policy review on hold until next meeting

New Business

- F.O. will send Zoning Secretary Porter an e-mail regarding a laptop for her use.
- Brunswick Hills Township Trustee Christina Kusnerak's husband passed away, a card will be sent on behalf of the Trustees.
- Correspondence was received from Attorney Michelson on behalf of Gloria Glens Park re: annexing Medina County Park District lake front property allowing them to be contiguous with Lafayette Township.
 - Need to discuss implications – sending information to Mike Lyons.

Announcements

June 5, 2017 Trustee Reg. Meeting @ 7:00PM

Fiscal Officer's Report

Westfield Township Board of Trustees

Thombs makes a motion to pay the bills in the amount of \$25,335.23 as corrected; seconded by Likley. Roll call: Thombs- aye, Likley- aye, Schmidt- absent. The motion passes.

Fund status in the amount of \$508,273.73

- Electric bill - \$58.91 Siren
- Southeastern Equipment - \$3,111.00 - \$1,945.00 loader repair, \$1,166 mower repair
- DS Architect - \$9,230.00 – F.O. needs to review spent to date against contracted amount
- The Painting Pros - \$295.00 – down payment for door & shutters painting
- \$50 reallocated to dues/fees from contingency
- \$700 reallocated to R & M in Road & Bridge fund

Correspondence:

- Chief Fletcher was notified by Dun & Bradstreet that someone purchased our information

Bank reconciliation was presented for Trustee signatures.

Carpet Cleaning- completed, however one stain remains.

Hall Cleaning- completed

2 windows need to be repaired or replaced due to gas seal being broken.

Stained ceiling tiles need to be replaced in the hall.

F.O. need to check personnel records to verify all Lafayette Township employees that assist in our road maintenance are included.

Thombs makes a motion to adjourn at 8:25 PM; seconded by Likley. All said aye.

Respectfully submitted by:

Michelle English

Date approved: June 5, 2017

Trustee Michael Schmidt, Chair

Trustee James Likley

Trustee William Thombs